



CITY OF EDINA
 Police Department
 4801 W 50th Street, Edina MN 55424-1394
 Phone: (952) 826-1610 Fax: (952) 826-1607

I am a Non-Profit solicitor.

Proof of Non-Profit status attached.

Full Legal Name: _____

Last
First
Middle (Full Middle Name)

Driver's License or Identification Card Number _____ State _____

Male Height _____ Weight _____ Hair Color _____

Female Age _____ Race _____ Date of Birth _____

Permanent Home Address

Address: _____ Apt. # _____ City _____ State _____ Zip _____

Home Phone: (____) _____ Business: (____) _____

Local Address

Address _____ Apt. # _____ City _____ State _____ Zip _____

Local Phone Number (____) _____ Cell Phone Number (____) _____

A brief description of the nature of the business **and** the products being sold _____

Supply the following information about employer, principal, or supplier of applicant if other than self:

Name _____

Address _____ Suite # _____ City _____ State _____ Zip _____

Phone Number (____) _____ Supervisor's Phone Number (____) _____

Federal Tax ID Number (FIN) _____ Incorporated in State of _____

Attach flyer, pamphlet, information or other regarding products to be sold. Attached

Date(s) of selling or soliciting: From _____ To _____

Description of vehicle used in business:

Year _____ Make _____ Model _____ Color of Vehicle _____

License plate number _____ State _____

Additional Information Required

Where are the products at the time the application is turned in? _____

Where is the source of supply of products to be sold? _____

Proposed Method of delivery: _____

Have you ever been convicted of a crime, or violation of any municipal ordinance, other than a petty misdemeanor traffic offense?

YES **NO**

If yes, answer the following questions:

Location of arrest (City, County, State) _____

Charge Information (Offense charged with) _____

Conviction Information (Offense convicted of) _____

Sentencing (Fine, probation, parole, etc.) _____

Current status in regards to parole, probation etc. _____

List two municipalities where you carried on this business immediately preceding the date of this application and include the address(es) from which business was conducted in those municipalities.

1) _____

2) _____

THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a license or permit from the City of Edina. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data, however, refusing to supply the data may cause your license to not be processed. Under MS 270.72, the City of Edina is required to provide the Minnesota Department of Revenue your MN Tax ID Number or Social Security Number. The Department of Revenue may supply information to the Internal Revenue Service. In addition, this data can be shared by Edina City Staff, Department of Public Safety, Hennepin County Auditor, Bureau of Criminal Apprehension, Hennepin County Warrant Office, Ramsey County Warrant Office and other persons or entities deemed necessary for verification of information submitted in the application. Your signature on this application indicates you understand these rights.

Signature **X** _____

I request that my residence address and telephone number be considered private data. My alternative address and telephone number are as follows:

Address _____ Telephone Number _____

Processed by _____

Approved _____

Chief of Police

PERMIT NUMBER

For office use only:

Date _____ OCA _____

Fee _____ Rcp# _____

Credentials (If applicable)

Two Photos

Copy of ID



PED101

EDINA POLICE DEPARTMENT
Phone (952) 826-1610
Fax (952) 826-1607
Website <http://www.ci.edina.mn.us/>

Checklist and Procedures For Non-Profit Solicitation Registration

- Complete the application form (Both sides)
 - One application form per organization.
 - Do not leave any lines blank – If a question does not apply, write “N/A”.
 - To apply, you must have a current government issued identification card or driver’s license.
 - **DO NOT SIGN THE APPLICATION NOW.** Applications must be signed in front of police department personnel receiving the application.
 - By signing the application the applicant agrees to have a background check completed.
 - Any falsification of answers on the application or the application is not completed in its entirety, the application will be denied.

- Return the completed application along with a copy of the state or federal documentation confirming tax-exempt status.
- Fees: Non-Profit Organization Registration **\$50.00**
Make check payable to: **Edina Police Department**
- Return all items to the Edina Police Department.
- Read the Summary of Edina City Ordinance Section 1311:
Peddlers and Solicitors Non-Profit Organization of the reverse side.

Process:

The police department will attempt to complete the application within 5 business days. Once the application process has been completed, the applicant will be contacted to confirm the approval or denial of the application.

Summary of Edina City Ordinance
Section 1311: Peddlers and Solicitors
Non-Profit Organizations

The City of Edina requires that all Non-Profit organizations register prior to beginning business within the City. The Ordinance defines Non-Profit organization as one established for philanthropic, religious or educational purposes.

You are required to complete and submit in person to the Edina Police Department an application for registration. Upon approval by the Chief of Police, individuals that are peddling or soliciting on behalf of the organization must carry on their person a government issued identification such as a drivers' license and written credentials stating the name of the organization and its' purpose.

Registrations of Non-Profit organizations are valid for ninety (90) days after issuance date.

You may only solicit between the hours of 9:00 a.m. and 8:00 p.m. Any type of harassment, nuisance, theft, deceit, or menacing is strictly prohibited and upon the request of the property owner you must depart from the premises immediately. You also should be aware that Section 1311.07 states you may not solicit at any residence that displays a placard at the primary entrance to their home, stating "Peddlers and Solicitors Prohibited".

A complete copy of Edina Ordinance Section 1311.01 through 1311.07 can be found on the Internet at www.cityofedina.com.